





# WALK-IN INTERVIEW

**UniMed UniHealth**  
Pharmaceuticals

www.unimedunihealth.com

UniMed UniHealth Pharmaceuticals is looking for suitable candidates to join as Medical Promotion Officer.

## Eligibilities

- Masters/Graduate in any discipline having science up to HSC/SSC level
- Age below 30 years
- Willing to work anywhere in Bangladesh
- Sincere, hard working and willing to build career in sales
- Having good communication skill both in English and Bangla

## Key responsibilities

- Medical detailing
- Generating prescriptions from doctors
- Collecting orders

## Benefits offered

- Attractive compensation package
- Attractive monthly & quarterly incentive scheme
- Medical assistance for employee & family members
- Faster career progression
- Provident fund, gratuity & group life insurance
- Requisite training provided

## Documents to be brought

- A detailed resume
- 02 recent passport size colour photographs
- National ID card (Original & Photocopy)
- All academic certificates (Original & Photocopy)

Experience in pharmaceutical sales will be an advantage & higher remuneration, higher position and age limit may be considered.

Interested candidates are requested to attend a Walk-in Interview at the following addresses:

Place	Date	Time	Address
Rangpur	16 April 2018	09:00 AM-11:30 AM	Khanikaloy, House # 56/7, Road # 01, Madrasha Road, Munshipara, Rangpur (Contact: 01929993262)
Bogra	17 April 2018	09:30 AM-12:00 PM	House # 894/A, Nur Masjid Lane (1st Floor), Jaleswaritala, Ward-7, Bogra (Contact: 01929993263)
Dhaka	17, 18 & 19 April 2018	02:30 PM-05:00 PM	Nahar Villa, House # 83/A, Road # 11/A, Dhanmondi R/A, Dhaka-1205 (Beside Junior Laboratory High School)

Medical Promotion Officer (MPO)





# Join the Winning Team

**Opso Saline Limited** is one of the largest manufacturers of IV Fluid in Bangladesh and other sterile dosage forms like World-class Ophthalmic/Otic/Nasal Drops & Ointment, Disposable Syringe, Infusion Set, Scalp Vein Set etc. and achieved ISO 9001:2008 certification. Company's current expansion program with a view to product & market diversification requires individuals for the position of-

**Medical Promotion Officer** with following requirements -

- ☐ Graduate/Masters ☐ Good health and intelligent ☐ Self-motivated & hard working ☐ Proficient in speaking & writing English & Bangla ☐ Willing to work anywhere in Bangladesh ☐ Within 30 years of age.

## **Job Responsibilities**

Communicate with the Medical Professionals of the country to-

- ☐ Exchange product information effectively to generate prescriptions
- ☐ Achieve sales objectives of the company

We offer **excellent work environment, exceptional training, attractive compensation package and performance-based career progression.** Interested individuals meeting the above requirements may appear for a **written test at 10.00 am on Friday, 20 April 2018 at Northern University, Bangladesh, 93 Kazi Nazrul Islam Avenue, Kawran Bazar, Dhaka 1215 (Near Farmgate).**

Candidates are requested to submit the following documents during written test:

- ☐ Handwritten application addressed to **Assistant Manager, HR** along with complete resume & two copies of recent passport size color photographs.
- ☐ Attested copies of all academic certificates and marksheets with photocopy of National ID Card.



**Opso Saline Ltd.**

37 Segun Bagicha  
Dhaka, Bangladesh

[www.opsoglobal.com](http://www.opsoglobal.com)







# Jessore English School & College

Jessore Cantonment, Jessore

Tel: 0421-68325, 68675-9 Ext. 3174, Mobile: 01713091689, www.jesc.edu.bd

## URGENT APPOINTMENT

Applications are invited from the eligible candidates of Bangladeshi citizens to fill up the following vacancies:

Posts	Qualifications	Salary & allowance
<b>Asst. Professor/ Lecturer</b> Bengali, Mathematics, English, Physics, Chemistry, Biology, ICT/CSE <b>Junior Teacher</b> Physical Education, Agriculture Studies	1. Minimum 2nd class in Honours and Masters in respective subject from recognized university with B-Ed. 2. Fluent in English and Bangla. Capable of conducting classes in English. 3. Previous teaching experience and experience of teaching at English Medium/Version will be given preference. 4. For Physical Education BP Ed /B Sc in Physical Education only. 5. No 3rd Class/Division/equivalent GPA at any level.	Negotiable
<b>Office Assistant</b>	1. Minimum 2nd Class in Honours/equivalent from recognized institution with GPA 2.5 (in scale of 5.0) 2. Typing speed in Bengali 20 per minute and in English 30 per minute. Must be efficient in MS Office, Internet application and related applications. 3. Education qualification may be relaxed for retired military clerks. 4. Efficiency in English and Office work will be given preference. 5. For Computer Lab Assistant B.Sc/Diploma from recognized institution is preferred. Efficiency in database application, hard and software, graphics etc will be given preference.	As per National Pay Scale 2015 Grade 19
<b>Computer Lab Assistant</b>  <b>Science Lab Assistant</b>	6. For Science Lab Assistant minimum 2nd Class in B.Sc from recognized institution with GPA 2.5 (in scale of 5.0)	

1. Interested candidates are requested to submit their application along with CV(include own mobile no.), 02 copies PP sized photographs, attested copies of Nationality and all certificates and a Bank Draft/Pay Order (Tk. 1000.00 for Professore/Lecturer/Teacher and Other Employees for Tk. 500.00) in favour of "The Principal, JESC, Jessore Cantonment, Jessore" to The Trust Bank Ltd, Jessore Cantonment Branch, Jessore Or any other reputed Bank.

2. Please Apply on/by: 26 April 2018. Written/Practical Test: 28 April 2018.  
Time: 09:00 A.M.

Principal, JESC



# CAREER OPPORTUNITY SPECTRA OXYGEN LIMITED



## 1. Head of Business Operation

**Academic Qualification:** Minimum Bachelor in Mechanical Engineering / Business Administration and a Master's degree on the same or business discipline.

**Managerial Skills and Functional Skills:** 10 to 15 years' experience in similar function in Gas production/ Distribution Industry.

**Additional traits:** Competent in Office applications (word, excel and power-point), research oriented, Tech savvy, Good English writing skills, excellent management skills and business aptitude.

**Job Responsibility:** • Take responsibility and initiative in smooth running of business operations in terms of technical and sales functionalities. • Create a department strategic plan which complies with and enhances the company-wide strategic plan and business aim. • Provide effective team management and ensure strong coordination to ensure seamless execution of sales, sourcing, production and project management functions. • Manage communication and execution of priorities across operations, especially in sales, sourcing, production and distribution. • Overseeing Production, project and delivery completion timelines, monitoring costs and ensuring client needs are met. • Continuously reshape department best practices to provide highest production and service efficiency resulting in highest client satisfaction. • Liaise with other departments, including finance and accounts, to ensure operations budgets to meet department goals and enhance business. • Maintain strong relationships with any third-parties (vendors, financial institutions, suppliers) the department works with regularly to ensure smooth procurement and delivery of products and services. • Drive sales and business goals. • Provide outstanding leadership to team members, including opportunities for coaching and development to maximize work output and work quality. • Identify patterns and problem areas and implement effective solutions to increase efficiency. • Report regularly to Managing Director or BOO with completed on-budget and on-time projects and project outcomes as well as business progression reports. • Maintain strong relationship with clients to drive sales and network with new clients. • Ensure timely collection of revenue to make positive impact on the business cash flow and minimize financial costs for business. • Understand the product sourcing and production methodology and ensure improvement.

**Job Location:** Spectra Head Office, Dhaka.

## 2. Head Supply Chain Management

**Academic Qualification:** Master degree in Business Administration from UGC approved University.

**Managerial Skills and Functional Skills:** 10 to 15 years in purchase, inventory, Vendor & Office Mgt.

**Additional traits:** Competent in Office applications (word, excel and power-point), research oriented, Reporting skills, Excellent People skills, effective communication skills, Proactive, Coordination and leadership abilities.

**Job Responsibility:** • Review supply chain practices in accordance with changing policies, standards, regulations, or laws. • Select transportation routes to maximize economy by combining shipments warehousing and distribution. • Develop material costs forecasts or standard cost lists. • Assess appropriate material handling equipment needs and staffing levels to load, unload, move, or store materials. • Negotiate prices and terms with suppliers, vendors, or freight forwarders. • Monitor supplier performance to assess ability to meet quality and delivery requirements. • Implement new or improved supply chain processes. • Collaborate with other departments, like group procurement, accounts, & engineering to qualify new suppliers. • Develop or implement procedures or systems to evaluate or select suppliers. • Analyze information about supplier performance or procurement program success. • Design or implement supply chains that support environmental policies. • Document physical supply chain processes, like workflows, cycle times, position responsibilities, or system flows. • Design or implement plant warehousing strategies for production materials or finished products. • Confer with supply chain planners to forecast demand plans that ensure availability of materials or products.

**Job Location:** Spectra Head Office, Dhaka.

## 3. Coordinator, Technical Operation

**Academic Qualification:** BSE in Mechanical Engineering from any Public University.

**Managerial Skills and Functional Skills:** 5 years in Technical Operational Activities of Medical Gas Pipeline.

**Additional traits:** Competent in Office applications (word, excel and power-point), research oriented, Reporting skills, Excellent People skills, effective communication skills, Proactive, Coordination and leadership abilities.

**Job Responsibility:** • Install and maintain company phone, tracking and computer systems. • Design training plan & train employees on computer equipment. • Deals with outside technical support vendors. • Assess, modify and upgrade specific product technologies. • Implement new product technologies and techniques. • Troubleshoot and resolve large complex issues and problems. • Maintain operations, which include hardware and software. • Organize and update databases and information. • Assist in maintaining office equipment. • Perform installations, requirements analysis and compatibility review.

**Job Location:** Spectra Head Office, Dhaka.

## 4. Asst. Manager, Admin & Distribution

**Academic Qualification:** Bachelor's Degree in Business Administration from any UGC approved University.

**Managerial Skills and Functional Skills:** 2 to 3 years in Territory Sales or Sales of Industrial or B2B products or sales of LPG or gas sales, Office Management.

**Additional traits:** Competent in Office applications (word and excel), reporting skills, excellent communication skills, proactive, effective coordination abilities.

**Job Responsibility:** • Conduct Sales & Marketing activity in the Factory Territory. • Develop & Maintain Client base in Territory. • Ensure achievement of Sales Target. • Create Marketing Plan to increase client base. • Maintain relationship with client base in Territory. • Maintain Client Database. • Ensure Sales revenue collection. • Generate Sales and Revenue Collection report. • Oversee the distribution activities to clients. • Generate Report of distribution of goods to the clients on regular interval to the management. • Any other task assigned by the management.

**Job Location:** Factory, Manikganj.

## 5. Accounts Officer

**Academic Qualification:** Master's in Accounting from any Public University.

**Managerial Skills and Functional Skills:** 3-5 Years Accounts relevant experience.

**Additional traits:** Competent in Office applications (word, excel) Accounting Software, Reporting skills, effective communication skills, Proactive, Coordination abilities.

**Job Responsibility:** • Handle accounts payable and receivable. • Maintain records of all business expenditures. • Check invoices for inaccuracies. • Reconcile accounts with the general ledger. • Handle general account queries. • Follow up clients on due invoices and/or receivables.

**Job Location:** Factory, Manikganj.

## 6. Transport Officer

**Academic Qualification:** Bachelor's in Automobiles/ Mechanical Engineering from any Public University.

**Managerial Skills and Functional Skills:** 5 to 10 years in vehicle movement maintenance operational experience.

**Additional traits:** Competent in Office applications (word and excel), Reporting skills, Good Coordination and leadership abilities.

**Job Responsibility:** • Managing day to day production & distribution related vehicles movement of factory. • Maintain smooth supply of Produced Goods (i.e. Medical or Industrial Gases). • Managing preventive and Breakdown maintenance of related vehicles. • Oversee operations of all vehicles management to ensure smooth production & distribution. • Coordinate with sales and inventory team to ensure smooth distribution of finished Goods. • Ensure weekly reporting to the management as per the prescribed formats. • Training factory staff on best practices for maintenance and safety of vehicles. • Any other task assigned by the management as deemed necessary.

**Job Location:** Factory, Manikganj.

## 7. Distribution Officer/ Depot In-Charge

**Academic Qualification:** Bachelor's Degree in Business Administration from UGC approved University.

**Managerial Skills and Functional Skills:** 2 to 3 years in Territory Sales or Sales of Industrial or B2B products or sales of LPG or gas sales, Office Management.

**Additional traits:** Competent in Office applications (word, excel and power-point), Reporting skills, Excellent People skills, effective communication skills, Proactive, excellent coordination abilities, Self-driven and leadership abilities.

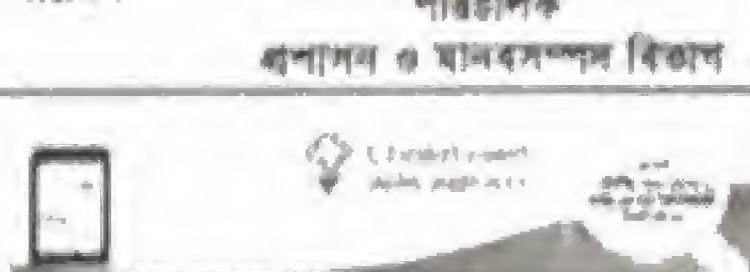
**Job Responsibility:** • Conduct Sales & Marketing activity in the Territory. • Customer Mapping of target clients. • Maintain relationship with client base in Territory. • Achieve Sales Target. • Maintain Client Database. • Sales revenue collection. • Updating the existing Software system for sales, collection and inventory report. • Maintaining the accounts functionality of the Depot. • Keeping the accounts and records up to date. • Generate Sales and Revenue Collection report. • Any other task assigned by the management.

**Job Location:** Faridpur & Khulna Depots.

**Salary & Other Benefits:** Salary is Negotiable for all Posts & the other benefits will be provided as per the Company policy.

**Application Procedure:** Interested candidates are encouraged to send your CV to [career.solbd@gmail.com](mailto:career.solbd@gmail.com) with a Cover Letter. It is mandatory to mention the Post you applied for in the E-mail Subject.

**Application Deadline:** The last date of Application is **25/04/2018**.



## Career in SK+F

### Medical Services Officer

#### Key Responsibilities

Disseminating scientific information to the medical community, Achieving sales objectives through generation of prescriptions, Exploring new markets.

#### Requirements

- Graduate/Masters in any discipline with science background up to SSC level
- Eagerness and aptitude for selling and willing to work anywhere in Bangladesh
- Age not exceeding 30 years

The job offers you an attractive compensation package with excellent opportunities for performance-oriented career growth.

If you think you are the right person we are looking for, you are invited to come over for a **WALK-IN INTERVIEW** at the following addresses with a **hand written application, a recent passport size colored photograph and a biodata**.

**Dhaka:** 15, 16, 17, 18, 19, 21 & 22 April 2018, Level- 2, 158 Kemal Ataturk Avenue, Block-E, Banani, Dhaka-1213  
**Bogura:** 18 April 2018, TDCL, Phuldighi (Pepsi plant), Bogura

**SK+F**

**ESKAYEF PHARMACEUTICALS LTD.**  
[www.skfbd.com](http://www.skfbd.com)

Time: 10:00 am to 1:30 pm

EMA EU | UK MHRA | TGA Australia | VMD UK  
**APPROVED**

## CAREER OPPORTUNITY



Ziska Pharmaceuticals Limited is one of the fastest growing pharmaceutical companies in Bangladesh. It is ISO 9001:2000 certified and has a fully GMP compliant factory which follows the USFDA guideline.

The phenomenal growth of ZISKA offers suitable candidate not just a job but also the opportunity for rapid career growth. To support our rapidly expanding business, the company is looking for smart, ambitious, result-oriented & enthusiastic individuals for the following position.

### Medical Promotion Officer (MPO)

#### Requirements

- Graduate in any discipline with science up to SSC level
- Age within 30 years
- 1-2 years experience in similar position will be given preference
- Willing to work anywhere in Bangladesh

#### Responsibilities

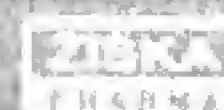
- Communicate product information effectively with medical professionals to generate prescription and achieve sales objective
- Chemist visit for order procurement

#### We offer

- Attractive remuneration package
- Incentive & bonus
- Transport allowance/Daily allowance
- Android phone, PF & other long term benefits

Interested candidates are requested to attend a **WALK-IN-INTERVIEW** on **16, 17 & 18 April, 2018** from 10 am to 5 pm with a resume and two recent passport size photographs to any of the following locations. Training of selected candidates is expected to commence on 22 April, 2018 at head office, Dhaka.

Location	Address	Contact No.	Interview Date
Dhaka	Sahara Centre (8 <sup>th</sup> floor), 37/A Kakrail, Dhaka-1000 (Opposite to National Scout Bhaban)	01937 999 191	16, 17 & 18 April, 2018
Chattogram	Islam Nibash, 1144/A, Zakir Hossain Road, East Nazirabad, Chattogram-4000	01937 999 058	
Jashore	464, Shuvo Niloy Villa, Airport Road, Purbani Kotba, Jashore.	01938 851 993	
Sylhet	Gureshi House, House No-20, Pollobi-D, R/A, Ragib Rabbia Medical Road, West Patanaila, Sylhet	01937 999 082	
Rajshahi	Holding No. 272, Sector No. 2, Uposhohor, Housing State, Rajshahi	01937 999 031	
Rangpur	House-37, Road-1, New Cross Road, Gupta Para, Rangpur.	01937 999 039	



**Ziska Pharmaceuticals Limited**

[www.ziskapharma.com](http://www.ziskapharma.com)



# Medical Information Officer

## Walk-in Interview

### Date:

April 2018

(15<sup>th</sup>, 16<sup>th</sup> & 17<sup>th</sup>)

(Sun, Mon & Tue)

### Time:

10:00 am to 04:00 pm

Radiant Pharmaceuticals Limited is one of the fastest growing pharmaceutical companies in Bangladesh. We are looking for eligible young candidates willing to work as Medical Information Officer.

### Key Responsibilities:

- Promote pharmaceutical products to the medical profession in Bangladesh
- Generating prescriptions from doctors
- Collecting orders from chemists

### Job Requirements:

- Master of Science with biological science at least up to H.S.C. level
- Good communication skills in both Bangla & English
- Below 30 years of age

Interested young men who meet the above criteria are encouraged to attend a Walk-in Interview as per the given schedule

### Dhaka

House No. 12, Lane No. 4, Priyanka City, Road No. 3, Sector 12, Uttara, Dhaka-1230. Bangladesh.  
Contact No.: 01833102648

### Rangpur

House No. 14 (Ground Floor), Road No.10, Medical Purba Gate No. 1, Dhap, Burirhat Road, Rangpur.  
Contact No.: 01811409791

### Comilla

Holding No. 221/A, Plot No. 10 & 11 West Bagichagow, Tulip Plaza, Station Road, Comilla.  
Contact No.: 01811409861

### Bogra

House No. 1001/1131, 1<sup>st</sup> Floor, Sutrapur Eidgha Math Lane, Bogra.  
Contact No.: 01833102680

### Rajshahi

Holding No. 2, Kazihata, Ward No. 8 Rajpara, Rajshahi-6300.  
Contact No.:01811409840

### Khulna

House No. 112, Road No. 8, Nirala Khulna. Bangladesh.  
Contact No.: 01833102646

Candidates are requested to submit a hand written application along with a complete resume, a recent passport size photograph and photocopy of National ID card at the venue.